



Fieldcrest Elementary School  
 100 Professor Day Drive  
 Bradford, ON, L3Z 2B5  
 (905) 778-2010

## Parent Council Minutes

**Date: Monday, October 1, 2018**

**Attendees: Kim Walke (Principal), Heather Booth (VP), Marty Orr (VP), Anne Wright (Teacher)**

**School:** Fieldcrest Elementary School

**Parents:** Sumayya Khan, Lindsey Lewis, Andrea Turner, Shari Elson, Melissa McCreary, Jen Lambie, Celine Bucknell, Christine Kitchen, Mike Walsh, Devon Walsh, Val Salo, Nicole Kim, Leslie Blot, Kim Enns, Jillian Medeiros, Sara Petry, Kim Schneider, Elizabeth Buslovich, Michael Lotter, Onome Eghagha

**Call to Order:**

Kim Walke @ 6:35pm. All welcomed to the Meeting and introductions made.

<b>Item:</b>	School Council Elections
<b>Discussion:</b>	<ul style="list-style-type: none"> <li>- Kim reviewed all submitted School Council Forms to determine those interested in holding positions and becoming voting members. There were 8 voting members in attendance, with a goal of 12 members.</li> <li>- Members asked if anyone was interested in the Chair position. Melissa McCreary stated her interest in being Council Chair again this year. There were no other interested parties in either the chair or co-chair positions. Motion made and seconded to declare Melissa Chair. Christine Kitchen and Devon Walsh agreed to hold the Co-Secretary position. Motion made and seconded to accept.</li> <li>- Group members asked if there was more interest in becoming a voting member, as there is a goal of 12 voting members and 2 Alternates. Members volunteered to fill all positions as follows:            Chair – Melissa McCreary            Co-Secretary – Christine Kitchen            Co-Secretary – Devon Walsh            Additional Voting Members: Jen Lambie, Shari Elson, Elizabeth Buslovich, Leslie Blot, Valery Salo, Kim Schneider, Sumayya Khan, Lindsey Lewis, Celine Bucknell.            Alternates: Kim Enns, Andrea Turner</li> </ul>
<b>Action Items:</b>	Voting Members to make every effort to attend meetings and participate in online voting as required.
<b>Assigned to:</b>	NA
<b>Due Date:</b>	NA

<b>Item:</b>	Review of Simcoe County District School Board Strategic Plan for 2017-2022
<b>Discussion:</b>	Kim reviewed and discussed the Strategic Priorities of the Board.
<b>Action Items:</b>	Ongoing commitment to the Priorities.
<b>Assigned to:</b>	FES
<b>Due Date:</b>	NA

<b>Item:</b>	School Council Annual School & Administrator Profile 2018-2019
<b>Discussion:</b>	Profile reviewed briefly by Kim.
<b>Action Items:</b>	Copy of Profile given to all members in attendance for our information.
<b>Assigned to:</b>	NA
<b>Due Date:</b>	Ongoing

<b>Item:</b>	School Council Fund Raising Planning 2018-2019 (School generated School Funds)
<b>Discussion:</b>	- Kim reviewed Opening Balance of account on Sept. 1 <sup>st</sup> , 2018 was \$18, 805.87. Hot lunch proceeds to go to General School needs. Fund allocations towards action items from last years Council decisions reviewed and voted on. Vote: Allocation of \$2694.54 to pay for student Agenda planners for 2018-2019. Motion made by Melissa McCreary, seconded by Jen Lambie. Vote: Allocation of \$750 + HST (approx.) for a fall 2018 Grade 1-3 Lice Check (260 students). Melissa made motion to approve, Jen seconded. Voting members all in favour.
<b>Action Items:</b>	Money to be utilized to pay for Agendas. Lice check to be scheduled and completed.
<b>Assigned to:</b>	School Administration
<b>Due Date:</b>	Fall 2018

<b>Item:</b>	Report from School Administration
<b>Discussion:</b>	<ol style="list-style-type: none"> <li>1) School Organization – Kim discussed School Re-Organization day on September 25<sup>th</sup> and all of the rules in regards to class size and school re-organization. Factors that go into making changes discussed, as well as compliance with contractual obligations of staff. This year Fieldcrest had to completely dissolve a Grade 3 class, so the implications of that were discussed. Open discussion regarding re-organization and class placement ensued. The total number of students is currently 860. Suggestion made to move Meet the Staff night to the first week of October to better ensure parents are meeting all relevant staff. <ul style="list-style-type: none"> <li>- Question brought up regarding the communication of incidences of lice in the school and the upcoming lice check. Notes to be sent home to parents to communicate the upcoming check.</li> <li>- Brief discussion regarding the purchase of a parcel of land by the SCDSB for the purpose of building a new Elementary School.</li> <li>- Question asked regarding the age that FES students have classrooms in portables.</li> </ul> </li> <li>2) Policy review. Deferred to next meeting.</li> <li>3) Street Proofing. Heather Booth discussed the videotaping incident that occurred on Sept. 27<sup>th</sup> and gave updates. Police will be continuing to patrol to ensure the safety of FES students.</li> <li>4) Student &amp; Family Safety – Parking lot safety discussed.</li> <li>5) Volunteer Orientation – Heather Booth to hold Volunteer Orientation on Oct. 3<sup>rd</sup> at 9:30am. New for this year parents will be able to complete their declaration and paperwork online, which will be reviewed at that session. The Hot Lunch and Healthy Snack Program Coordinators will also be on hand looking for volunteers.</li> </ol>
<b>Action Items:</b>	Policy review to be done at October 2018 meeting. Volunteer Orientation to be held on October 3 <sup>rd</sup> , 2018.
<b>Assigned to:</b>	FES, H. Booth
<b>Due Date:</b>	October 18 <sup>th</sup> , 2018

<b>Item:</b>	Question and Answer/New Business
<b>Discussion:</b>	Member asked to speak about the fact that FES does not have a playground. He delivered a very passionate speech regarding the reasons given in the past why FES does not have a playground. A request was made to commence Fundraising for a playground at Fieldcrest.
<b>Action Items:</b>	Melissa to write a letter on behalf of Council to the Superintendent requesting permission to commence fundraising for a playground at Fieldcrest.
<b>Assigned to:</b>	Melissa
<b>Due Date:</b>	October, 2018

<b>Item:</b>	Next Meeting November 5 <sup>th</sup> , 6:30pm in the library.
--------------	--

<b>Discussion:</b>	<ul style="list-style-type: none"><li>- Code of Conduct Review</li><li>- Review of FES 2017-2018 EQAO results</li><li>- School Plan &amp; Council activities to support engagement, well-being and success. Building our school community.</li><li>- Fundraising ideas and planning</li></ul>
--------------------	---

<b>Meeting Ended:</b>	Motion made to adjourn the meeting at 7:55pm, seconded. Meeting Adjourned.
-----------------------	--